

Phone:

+27 (61) 436-7576

Email:

adsiesouthafrica@gmail.com

Web:

www.adsie.co.za



2026 TUTORING STRUCTURE & TERMS

WELCOME TO ADSIE - Academic Development & Skills Improvement Enterprise

We warmly welcome you and your child to ADSIE.

Thank you for considering us as partners in your child's academic journey. At ADSIE, we believe that every learner carries potential waiting to be uncovered, nurtured, and strengthened through intentional guidance, structure, and care.

Before proceeding, we kindly invite parents/guardians to carefully read through the **ADSIE Service Structure & Terms** below. To begin the onboarding process, please complete the [Registration Form](#) via the attached link and sign at the bottom of this document to indicate your agreement with the terms outlined.

For parent testimonials and more information about the progress and skill mastery we enable, please visit www.adsie.co.za.

1. Academic Tutoring Structure

ADSIE provides structured academic tutoring rooted in differentiated scaffolding. This means learners receive support that is tailored to their current ability level while being gradually guided toward independence and mastery. Sessions are intentional, goal-driven, and designed to build confidence, skill, and resilience over time.

Tutoring sessions are conducted **virtually**, each lasting **60 minutes**, and include:

- A learner check-in and reflection
- Clear lesson objectives
- Guided instruction and modelling
- Differentiated practice and application
- Progressive reduction of support as competence grows

Instructor feedback is shared after lessons to ensure continuity of learning beyond the session.

Phone:

+27 (61) 436-7576

Email:

adsiesouthafrica@gmail.com

Web:

www.adsie.co.za



2026 TUTORING STRUCTURE & TERMS

2. Registration & Evaluation

Registration / Evaluation Fee: R950 (once-off)

This fee covers a comprehensive academic evaluation conducted by our academic team and educational counsellors. The evaluation includes:

- Review of the learner's most recent school report
- A comprehension assessment and check up
- Parent and instructor interviews

This process allows us to design a focused and effective academic support plan.

3. Lesson Fees & Duration

- **Lesson Fee:** R250 per hour, per subject - **Fees will increase in April to R270**
- Lessons are charged **per hour, per subject**
- Parents must indicate their preferred tutoring duration:
3 months | 6 months | 9 months | 12 months

Payment Policy:

All lesson fees are payable **in advance**, with payment due on the **last day of the month for the upcoming month's tutoring**.

Late payment results in **delayed or suspended classes**.

4. Discounts

A **10% sibling/group discount** applies **only when two or more learners are registered simultaneously** under the same account.

A **50% of registration fee discount** applies when full amounts are paid in advance, e.g R450 for 2026

5. Attendance, Punctuality & Cancellations

- There are **no refunds** for missed tutorials.
- Sessions are **not extended** for late arrival.
- Cancellation of classes must be done 48hrs before the lesson to consider postponing.
- Missed lessons are not automatically recovered; parents should consult the Academic Coach regarding possible transitions or adjustments.
- Parents are responsible for ensuring learners are seated, prepared, and in a distraction-free environment at the scheduled lesson time.

Phone:

+27 (61) 436-7576

Email:

adsiesouthafrica@gmail.com

Web:

www.adsie.co.za



2026 TUTORING STRUCTURE & TERMS

6. Required Documents for Registration

To complete registration, the following documents must be submitted:

- Most recent school report
- Latest assessment or test results (if available)
- Copy of learner's birth certificate or ID
- Copy of parent/guardian ID
- Proof of payment for the registration/evaluation fee and month's fee.
- Any relevant educational or support reports (optional)

📌 Tutoring can only commence once **all documents and payments** have been received and verified.

7. Payment Information

Bank Name: Capitec Business

Account Name: ADSIE

Account Number: 105 444 8574

Account Type: Capitec Business Account

Branch Name: Relationship Suite

Branch Code: 450105

Reference: Learner's Name + Registration + Invoice Month

Example: *SindiRegJan* or *SindiJanuary*

Once completed, this document must be returned **together with all required documents and proof of payment (P.O.P)** to:

✉ adsiesouthafrica@gmail.com

Agreement & Confirmation

By signing below, I confirm that I have read, understood, and agree to the ADSIE Service Structure & Terms as outlined above. I acknowledge that payments are due in advance and that delayed payment results in delayed services.

Parent/Guardian Name: _____

Signature: _____

Date: _____